

PRESCHOOL DROP-OFF & PICK-UP PROCEDURES

Mornings



Drop-Off Time:

- Students should be dropped off at Door DMA 2 between 8:20am-8:30am.
- Please make every effort to arrive during this time window.
- Students will be marked tardy if they arrive after 8:30am.



Parking: The upper lot is reserved for Preschool Drop-Off Parking ONLY.

Afternoons



Pick-Up Times:

- Half Day - 12:00pm
- Full Day - 2:50pm

Please make sure to arrive on time.



Location: Preschool Dismissal takes place at the rear school entrance (DMA 4)



Lining Up:

- Cars should line up alongside the building starting near the preschool door (DMA 4.)
- The first car should pull all the way up to the sign.
- Please **DO NOT** park across from the school.

Meeting Your Child:



- At dismissal time, the teacher will be standing at the back door.
- Please walk up to the door to meet your child.
- Your child will exit once the teacher has confirmed they see their designated adult.



Leaving School

- After buckling your child safely into their car seat, please depart **immediately** so that the preschool line does not interfere with the school buses and K-8 parents entering campus for dismissal.
- Proceed to the parent pick-up line if you are collecting an older sibling, or
- Exit the campus through the upper parking lot.

